### DOCUMENTS REQUIRED DBA PROGRAM

<table>
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<tr>
<th>Application form</th>
<th>The application form must be completed in English.</th>
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<tr>
<td>Academic Accreditation, Bachelors Degree or equivalent</td>
<td>Candidates must hold a university degree from an accredited academic institution in a field of study related to management, such as business administration, economics, sociology or psychology.</td>
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<tr>
<td>MBA Diploma and Transcripts</td>
<td>MBA diploma and original transcript of grades are required to apply to the DBA Program.</td>
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<tr>
<td>Updated CV</td>
<td>Send us an updated CV.</td>
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| Proof of Fluency in English | TOEFL iBT  
(Internet-based): 100 / Computer-based: 250 / Paper-based: 600  
For more information: [www.toefl.org](http://www.toefl.org)  
The IE Business School TOEFL code is: PhD in Management: 0707  
British Council IELTS  
Minimum required: 7  
For more information: [www.ielts.org](http://www.ielts.org)  
CAMBRIDGE ENGLISH LANGUAGE EXAMS  
CPE: Certificate of Proficiency in English  
For more information: [www.britishcouncil.org](http://www.britishcouncil.org) |
| Exemptions from English Requirements |  
- Completion of a University Degree in English.  
- Having lived in an English speaking country for over five years.  
- Native speakers, please consult with the DBA Department: [dbaprogram@ie.edu](mailto:dbaprogram@ie.edu)  
If none of the above apply, to formally ask for a proof of English fluency waiver, please contact dbaprogram@ie.edu |
| Research Proposal | Candidates will be required to submit a research proposal of 2000–3000 words.  
For more information, please contact: [dbaprogram@ie.edu](mailto:dbaprogram@ie.edu) |
| Photo and copy of passport | Copy of current passport or Spanish ID card  
1 passport–size photo in jpg. Format. |