

**Medical Emergency**

**Dial 1**

**Call the Infirmary**  
You have a telephone  
in all classrooms.

**Security Emergency**

**Dial 4**

**Contact  
Campus Security Services**  
if you feel that your personal  
safety or property is at risk.

# How to Handle Uncomfortable Situations on Campus

Protocols for Addressing Code of Conduct Violations, Complaints, and Other Situations Requiring Special Attention on Campus.

## Academic and Community Standards Disruption

**Contact your Class Representative \***

in the event of a violation of academic or community standards, encompassing activities by any member of the academic community please contact your class representative that in turn will bring the matter to the academic team.

## Discrimination, or Harassment

**Contact Diversity Line**



in the case of an individual episode of discrimination and harassment by one member of the community towards another, The Diversity Officer will handle the case, following the protocols outlined in the IE Non-Discrimination and Anti-Harassment Policy and Procedures.

## Diversity Suggestions

**Contact the Student Advisory Board**  
[diversitysab@ie.edu](mailto:diversitysab@ie.edu)

for individual or collective suggestions or requests regarding diversity or inclusion. The Student Advisory Board formed by students representatives regularly transmits any proposals to the designated body in the University Administration .

**Additional Resources:**

For Psychological Support

contact: [Counseling@ie.edu](mailto:Counseling@ie.edu)

Ombudsperson

[ombudsperson@ie.edu](mailto:ombudsperson@ie.edu)

\* If you do not know who is your Class Rep, please contact your Program Management Office